

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

PALGRAVE PARISH COUNCIL

County area (local councils and parish meetings only):

MID SUFFOLK DISTRICT COUNCIL

Financial year ending 31 March 2024

Prepared by (Name and Role):

Caroline Emeny, CLERK & RFO

Date:

04/04/2024

Balance per bank statements as at 31/3/24:

Unity Trust Current Account

account 1

£ 4714.83

Unity Trust Savings Account

account 2

61783.89

£ 66498.72

Petty cash float (if applicable)

N/A

-

Less: any unpresented cheques as at 31/3/xx (enter these as negative numbers)

None

-

Add: any un-banked cash as at 31/3/xx

None

-

Net balances as at 31/3/24 (Box 8)

66498.72