



MINUTES of MEETING held at Palgrave Community Centre at 7.30 pm on THURSDAY 11 JANUARY 2018

www.palgrave.onesuffolk.net

Present: Councillors M Bootman (Chairman), E Bootman, W Cooper, K Mobbs, V Pudney, M Sneddon and N Weston. Cllr Collins arrived at 19.37. Also in attendance Sarah Foote (Clerk), County Councillor Fleming (left 19.41), eight members of the public.

01.18.01 Apologies for Absence

Apologies were received from Cllr Brown, Collins, Shirley-Smith and accepted by the Council. District Councillor David Burn had sent apologies which were noted by the Council.

01.18.02 Declarations of Interest and Dispensations

The following non-pecuniary interests were declared:

Cllr M Bootman – Suffolk Association of Local Councils (Board Member) and Diss and District Neighbourhood Plan (Interim Chairman of the Steering Group).

Cllr E Bootman - 01.18.9.2 and matters relating to the PDCC

Cllr K Mobbs - 01.18.9.2 and matters relating to the PDCC

01.18.03 Public Forum

01.18.03.1

Suffolk County Council – Cllr Fleming reported on the Home to School Transport Consultation and the events which would be held at Eye Community Centre on 17 January. Suffolk is one of ten pilot areas to be part of business rates retention scheme trial.

In the absence of District Councillor Burn, Cllr Fleming gave an update on the possible merger of Mid Suffolk and Babergh Councils.

01.18.03.2 Members of the public confirmed that they were mainly in attendance to listen to the debates relating to the PDCC.

01.18.04 Minutes of last meeting

01.18.04.1 The approval of the minutes of the meeting of 14 December 2017 was deferred to the next meeting. Cllr Weston had raised several comments which had not been submitted to the Clerk until just prior to the meeting.

01.18.04.2 There were no matters arising from the minutes of the meeting of 14 December 2017.

01.18.05 Highways

01.18.05.1 Update on traffic calming and pedestrian safety measures - County Councillor Fleming had reported that drawings should be available by the next meeting. It was clarified that this would not include any plans for the access only road.

01.18.06. Planning

01.18.06.2 There were no following planning determinations to note.

01.18.06.3 Formal complaints to MSDC Planning and SCC Highways relating to Ref 4010/16 erection of five dwellings at Kyloe, Priory Road. - Cllr Fleming was asked to liaise with County Councillor Jane Storey - Interim Cabinet Member for Highways and Transport – on the unsatisfactory response that had been received to the Parish Council's complaint.

A response to the second stage complaint had been received from Mid Suffolk District Council. It was felt that this was unsatisfactory and it was hoped that the members of the public concerned would progress the complaint to the local government ombudsman.

01.18.06.3 There were no other planning matters.

01.18.07 Councillor Vacancy – there had been no applications for the vacancy on the Parish Council.

01.18.09 Street Naming – it was agreed this item would be deferred to the next meeting as the application had not been received at the Parish Council for consideration. *Action: Agenda next meeting.*

01.18.09 Palgrave and District Community Council (PDCC)

01.18.09.1 Bat Survey results confirmed that the bats were not effected by the wind turbine – although official determination was still needed. The options to move the turbine were ~~???~~ ~~COULD BE DONE OR NOT BE DONE.~~ A new blade was being sought. **UNDECIDED**

~~Intinaion was heard that the survey was not reputable.~~

The Chairman of the PDCC confirmed that the surveyor was recommended by MSDC and the survey took place in July , August and September. Preference was from the PC to move it, but planning at MSDC would have final word. Options for development around the site showed moving the turbine, therefore, does not mean that it is the end of the story.

01.18.09.2 Financial Support – the requests from the PDCC had been circulated to all Councillors for consideration.

The general letter in response to the Parish Council's consultation was noted which included the following suggestions; the bus shelter be replaced – the Parish Council had deferred this pending use of CIL money on other projects. Footway lighting be improved – this was on the Parish Council's ongoing agenda. Defibrillator – the Chairman of Governors of the Primary School had confirmed that the school would be happy to have a defib mounted on the external wall of the school. Cllr Weston asked if a defib was really needed in the village and questioned if Palgrave was close enough to Diss to justify one? Cllr Weston stated he was neither for or against and was just asking for consideration of the necessity of one with regard to spending public money.

-Cllr Cooper expressed concern at how dangerous it was to walk along upper Rose Lane because it was very dark and that the lighting was really poor. Cllr Weston suggested that when the five houses were occupied the lighting may improve. Cllr Bootman asked Cllr Weston if his comment was because of the location of the existing light outside of his property, and Cllr Weston replied that it was not, it was because he just did not like putting new poles. Cllr Weston felt that a new pole was being forced outside his property but it was not what the village needed. A new light on the existing pole would be preferable. Cllr Weston agreed that improved lighting was needed. Cllr K Mobbs asked if, in the first instance, a brighter light could be provided and suggested that the Parish Council works to do what it can with what it already had. It was agreed that Cllrs Weston and Mobbs and Mr Phil Dyer be appointed to a Streetlighting Working Group to review the provision in the village and ascertain what was out of date and what could be improved. The Terms of Reference for the Working Group would be agreed at a future Council meeting. Cllr M Bootman confirmed that there were 16 Parish Council owned lights, six had already been converted to the LED, and there was one new one. All the lights were on poles and one of the constraints was that you could not put a new light on a pole that does not have a light on already.

PDCC Financial Support – the PDCC had requested two payments; one for grass cutting and one for maintenance of the Play in Palgrave equipment.

The Chairman explained that when Play in Palgrave was set up as a joint PDCC/PC initiative it was thought that the Parish Council could reclaim VAT and this then be used for ongoing maintenance. This was not the case and the Parish Council was therefore not providing any contribution to maintenance as was originally intended.

Cllr Weston stated that in his opinion for regular expenditure the PDCC should be self sustaining, however, for one off grants for which Play in Palgrave had received several, a payment was fine. Cllr Weston stated that he would vote against both elements.

The Clerk suggested that the two items the PDCC had requested financial support for be split and a vote taken for each item.

Item one: £950 for ongoing costs of Play in Palgrave. It was unanimously agreed to make this payment.

Item two: £750 for grass cutting of the playingfield . Cllr Mobbs proposed that this payment be made, this was seconded by Cllr E Bootman and agreed five votes in favour (one vote being the Chairman's casting vote), four against. *Cheque No 000144 Power LGA 1972 Section 137 and Open Spaces Act of 1906 respectively.*

01.18.10 Financial Matters

01.18.10.1 The Council's current financial statement was noted as £41,563 (including £7,099 of CIL received on 18 December).

01.18.10.3 Budget for 2018/19 – the budget as considered at the last meeting was agreed with an increase of £250 to the Clerk's training element. It was agreed to make a Precept request of £14,595 and the request form was duly signed by the Chairman, two Councillors and the Clerk.

21.06 Cllr K Mobbs left the meeting.

01.18.9.4 It was agreed to make the following payments:

Amount	Payee	Details	Chq No	Power
£329.16	Sarah Foote	Clerk's Salary for January	000139	LGA 1972 S112
£5.40	HMRC	PAYE	000140	LGA 1972 S112
£92.93	Sarah Foote	Clerk's expenses for January	000141	LGA 1972 S111
£30.00	Suffolk Preservation Society	Annual Subscription	000142	LGA 1972 S111

01.18.11 Cemetery and Churchyard

Cllr Pudney reported on the Committee meeting that had taken place immediately before the Full Council meeting and that it had been agreed, following a review, that the fees and charges would not be increased. The Cemetery regulations had been reviewed and were duly adopted as per recommendation of the Cemetery Committee.

The Clerk reported that the necessary number of Councillors had not made a request for the resolution to the remove the fruit trees from the Cemetery to be revisited.

01.18.12 Paths and Open Spaces

The FOI requested submitted to Mid Suffolk District Council regarding Priory Wood was awaiting a response.

01.18.13 Diss and District Neighbourhood Plan

The Chairman reported that the Visions, Aims and Objectives for each parish were to be agreed ready for public consultations. The main hall of the Community Centre was booked for Friday 16 February for public meeting about the Consultation.

01.18.14 Correspondence

The following items of correspondence were noted:

Date Received	From	Details
04.01.2018	Suffolk County Council	Lorry Watch statistics 1 October to 31 December 2017
14.12.2017	National Association of Local Councils	Precept, Referenda and Reserves – with guidance of use of reserves and 'spend to save' projects.
22.12.2017	Suffolk Association of Local Councils	General Data Protection Regulation – latest update from NALC.

01.18.15

21.15 Meeting Closed to Public and Press.

Pursuant to the Public Bodies (Admission to Meetings) Act 1960 the meeting was closed to the public and press to consider the following matters:

01.18.15.1 The resignation of Sarah Foote as Clerk and Responsible Financial Officer with effect from 31 January 2018 was noted.

01.18.15.2 It was agreed that the Personnel Committee would meet on Thursday 1 February 2018 at 7.00 pm (to be confirmed via Bookings at PDCC) to consider how to progress the recruitment of a new Clerk and Responsible Financial Officer.

01.18.16 Matters for information – there were no urgent matters.

01.18.17 Date of next meeting - Thursday 8 February 2018 at 7.30 pm.

21.24 Meeting closed.