



palgravepc@gmail.com

Minutes of a Meeting held on Thursday 13 January 2022 at 7.30 pm in the Community Centre

Present: Cllrs Bremner, Collins, Cooper, Dingle, Pudney, Prendergast, Shirley-Smith and Weston.

Also in attendance: The clerk and District Cllr Burn remotely, 1 member of the public physically present and 1 member of the public online.

01.13.01 Chair's Welcome - The Chair welcomed everyone to the meeting.

01.13.02 Apologies - Apologies were received and accepted from Cllrs Fausset, Forster and Sneddon and County Cllr Fleming.

01.13.03 Declarations of Interest and Dispensations - There were no declarations of pecuniary or non-pecuniary interest declared. Councillors were reminded of their obligations under the Suffolk Code of Conduct and the Nolan principles.

01.13.04 Minutes of the Previous Meeting - The minutes of the meeting of 9 December 2021 were approved and signed by the Chair.

01.13.05 Matters arising not covered elsewhere on agenda - The following outstanding matters were noted as follows: -

Minute item 10.14.11: Concrete base under Lows Bench. Cllr Bremner confirmed this has been completed. A footpath down Denmark Hill looks unlikely. but if he can get planning permission on the field, the landowner may consent to donating a narrow stretch of land for this. Clerk to pursue with Highways.
Minute item 11.11.15: Water pump on The Green: Ongoing enquiries are being made.

01.13.06 Reports for Information - to receive reports for information only:

- County Cllr Fleming's report, previously circulated, is available on our website under Minutes.
- District Councillor Burn's report will be circulated and was briefly summarised. It will also be available on the website as above.
- There was no monthly report from the PDCC.

01.13.07 Public Forum -

- Members of the public present: The issue of increased dog mess around the village was raised as a growing concern. A brief discussion ensued. See item 12(h) for further information in this regard. Deterioration of the small triangle at the north end of The Green due to vehicles using it as a turning circle, including the school bus, has meant it has reduced in size by approx. 30% and is in danger of being lost. The verges are badly eroded as a result. The Chair noted it is included in our plan to protect The Green which is dependent on the sale going through. **Action:** Clerk to expedite again with BMSDC.
- Members of the public not present: The clerk confirmed many complaints received re dog mess.

01.13.08 Statutory Business and General Governance - There were no policies to review.

01.13.09 Planning Matters relating to Planning -

a) The following planning applications were discussed:

DC/21/06787: Use of land for the siting of 4no. 'Off-Grid' Holiday Units and Erection of replacement Stores/Housekeeping building; Installation of PV Panels, Upgrading of existing Access and Track; New low-impact Parking Area and Foul Drainage (re-submission of DC/20/ 05763) @ Land At, Ling Road: The Parish Council voted unanimously to object to this application based on its previous objection.

DC/21/06495: Erection of summer house (retention of) @ Orme House, The Green:

The Parish Council voted unanimously to approve this application.

b) To note any planning determinations received from the local planning authority:

DC/21/06369: Application for works to trees in a Conservation area @ Land adjacent to 2 The Paddocks: BMSDC does not wish to object to this application.

DC/21/05996: Application for outline planning permission @ Land adjacent to Netherfields, Crossing Rd – outline planning permission was refused due to the land being outside the settlement boundary.

- c) Any other planning matters for information only; Enforcement no. EN/21/00059 – land next to Oak Tree, Ling Road and the unauthorised access. A formal request has been submitted by the enforcement officer

for a planning application from the developer for the retention of the works to the access off Ling Road, Palgrave. The request gives the developer 28 days to prepare and submit it.
EN/20/00518 – Non-compliance with landscaping conditions at Lion Road. The enforcement officer has confirmed that native hedging required under the planning conditions has now been carried out as well as the planting of 3 silver birch trees in the open space between plots 6 and 12. The case is now closed.

01.13.10 Finance -

- a) The following payments were approved for paying online by bank transfer:
- | | | |
|----------|----------------|---------------------|
| £ 596.00 | Caroline Emeny | Clerks remuneration |
| £ 35.97 | Caroline Emeny | Clerks expenses |
| £ 40.00 | P D C C | Quarterly room hire |
- b) There were no accounts paid in-between meetings to approve.
c) There were no receipts to note.
d) The Financial report / bank reconciliation for the period ending 31 December 2021 was presented for approval and signed by Cllr Bremner.
e) The clerk confirmed £36616.35 is available in CIL monies of which £10K is earmarked for the costs to purchase The Green, leaving £26616.35. Some funds are identified for o/s projects as detailed in the PIIP.
f) The draft budget was discussed. Ownership of The Green will incur additional costs to the Parish. Our reserves have been reducing over the last 2 years and will reduce again this financial year. It was agreed to amend the budget to reflect those additional costs. The precept figure is amended to £17500 to stem the reduction in our reserves. The amended budget was unanimously approved.
g) The annual charitable donations were reviewed in detail. The following payments were unanimously agreed: £87.50 each to: East Anglian Air Ambulance; St Elizabeth Hospice; Citizens Advice Diss; Headway Suffolk. **Action:** Clerk to arrange payments asap
h) The annual precept was agreed at £17500. The Chair signed the Precept form for countersigning by the Clerk. **Action:** Clerk to submit to BMSDC asap
i) The annual Open Spaces Society membership of £45 was unanimously agreed for renewal.

01.13.11 PACE Solar Farm -

The Clerk confirmed no further correspondence had been received since November. No planning application had yet been submitted.

01.13.12 To consider matters and any actions required for those relating to the Community of Palgrave -

- a) Highways, speeding and road related issues - There were still missing 40mph repeater signs as part of the new extended speed limit buffers. Highways had confirmed that the weight restrictions on both Priory and Crossing Roads should be completed by the end of February. It was advised that some of the original signage was incorrect. As a result, there is a lot of signage to be removed and replaced meaning it is quite a large project to ensure this is done correctly this time.

Action: Clerk to expedite again with Highways

We await a response to our new application to site a SID post on Crossing Road.

- b) DDNP – Cllr Dingle confirmed that the DDNP's project manager has resigned. However there is no real activity at present with matters slowly moving forward.
c) Palgrave Village Green – the Clerk has expedited the purchase with the owners' solicitors. No documents have yet been received by our solicitors. **Action:** Clerk to push for action to conclude the sale
d) Other Open Spaces including footpaths, ditches, grass cutting and hedges – Jobs Lane and Lows Lane footpaths were discussed following the detailed walking review carried out in November. A cost analysis had been previously circulated. Agreeing to take on any of the cuts from SCC will increase our annual village maintenance bill. The following was unanimously agreed:
The cutting of the Lows footpath FP8 will be removed from SCC. Jobs Lane FP12 will remain with SCC for the foreseeable future. Our contractor will carry out 3 cuts a year on FP8 instead of the 2 currently done by SCC. These will be increased to a 3 metre wide cut from the middle of the footpath, not the current 1.5 metre cut as measured by SCC. Approx. cost for this will be £77 per cut x 3 cuts per annum £230. SCC should reimburse us with approx. £64 to offset against this.
It was also agreed to carry out some essential ground and overhead maintenance on the Lows FP8 as per the first 2 items on the quote previously circulated. It was agreed to defer any works on Jobs Lane FP12 for the foreseeable future. **Action:** Clerk to confirm with contractor and SCC asap and establish dates

Cllr Shirley-Smith will monitor the grass cutting of The Green, Cemetery and Churchyard more closely in future. Cutting frequency has increased pushing our expenditure up. **Action:** Cllr Shirley-Smith to review

e) Cemetery and Churchyard – there was nothing to report. **Action:** Clerk to arrange a cemetery meeting for March as she has received information from other parishes in regard to charges

f) Queens Platinum Jubilee – Cllr Cooper confirmed volunteers were needed to make any celebration take place. Currently only 3 people involved which is not enough. A village afternoon tea or similar to take place on The Green on Sunday 5th June seems the most likely event.

g) A spring litter pick is to be arranged by Cllr Forster. The most likely dates are 13 or 20th March. Neither conflict with Mothering Sunday. The 20th was agreed as the most suitable date.

h) Dog litter signage and actions: It was agreed to purchase another dog bin to keep as a spare until the most suitable location is agreed to site it. Bin emptying charges for 22/23 are £ 43.49 each. It was noted that many of the bins are full to overflowing each week when they are emptied. More signage will also be purchased and an article included in the Star. **Action:** Clerk to arrange all asap

01.13.13 Health and Wellbeing Services in N Suffolk /S Norfolk - Cllr Bremner updated everyone on his discussions in this regard and awaits further information as and when anything additional might happen.

01.13.14 Parish Infrastructure Investment Plan (PIIP) - Lows Lane lighting was discussed in some detail. It was agreed there are sections considered unsafe to walk in the dark. Everyone is in favour of a more user-friendly footpath that can be used at all hours. **Action:** Further investigation is required on this and all Councillors to give this their consideration and report back in February.

Bird and bat boxes project – 4 bird boxes and 6 bat boxes ready for installing. The 2 owl boxes are still o/s. Two more volunteers have come forward for this project, details have been forwarded. **Action:** Clerk to arrange delivery to Cllr Shirley-Smith. Cllrs Foster and Shirley-Smith co-ordinating this project

Water pumps – we have 3 volunteers interested in helping on this project which could include the pump on Crossing Road. **Action:** Clerk still obtaining background info and then to co-ordinate working party

01.13.15 Correspondence - The clerk confirmed that all relevant correspondence has been previously circulated for information and that no resultant actions were pending.

01.13.16 Palgrave Star - Clerk to pull together and confer with the Chair as to the next content.

Date of next meeting – The next meeting of the Parish Council will take place at 7.30 pm on Thursday 17 February 2022 in the lounge of the PDCC, a delay of one week due to the Clerk's imminent holiday.

The meeting closed at 9.50 pm.

FINANCIAL REPORT – 31 December 2021

Current account Unity Trust Bank Account No. Sort codeStatement no. 023 dd 31/12/21

	Bank statement balance	£61,515.83
	P Palmer o/s payment	-£80.09
	RECONCILES WITH ACCOUNTS BALANCE AS PER SPREADSHEET	£61,435.74