



palgravepc@gmail.com

Minutes of the Meeting of the Parish Council held on Thursday 9 June 2022 at 7.30 pm in the Community Centre

Present: Cllrs Cooper, Dingle, Prendergast, Pudney, and Weston.

Also in attendance: The Clerk; 1 member of the public.

- 06.09.01 **Welcome:** The Chair welcomed everyone to the meeting. It was confirmed the meeting was not being recorded.
- 06.09.02 **Apologies for Absence:** Apologies were received and accepted from Cllrs Bremner, Collins, Fausset, Sneddon and Shirley-Smith. Apologies were also received from our District and County Councillors.
- 06.09.03 **Declarations:** There were no Pecuniary or Non-Pecuniary Interests declared and no requests for dispensation. Councillors were reminded of their obligations under the Suffolk Code of Conduct and the Nolan Principles of Public Office. The Clerk reminded all present that the Code of Conduct will be changing which will be reviewed in July.
- 06.09.04 **Minutes:** The minutes of the meeting 12 May 2022 were approved and signed by the Chair.
- 06.09.05 **Matters arising:** The Clerk confirmed most Councillors still needed to set up new email addresses in the format of 'nweston.palgrave@gmail.com'. The Chair confirmed he can assist Councillors if necessary to implement this.
- 06.09.06 **Reports for Information:**
- County Cllr Fleming's report, previously circulated, is available on the website under Minutes.
 - District Councillor Burn has no report. Parishioners are encouraged to contact him direct if they have any concerns. He confirmed he was still investigating the question raised by Cllr Sneddon in regard to recycling.
- 06.09.07 **Public Forum:** The member of the general public was present in regard to three items under planning and presented her case in this regard. She was thanked for attending the meeting in person.
- 06.09.08 **Statutory Business and General Governance:**
1. Standing Orders and Financial Regulations will be reviewed in July as part of the annual process.
 2. There were no Consultations to review.
- 06.09.09 **Planning:**
- a) The following planning applications were discussed:
- DC/22/02464; Erection of 1 dwelling and garage (flwg demolition of existing barn) @ Bridge House, Denmark Hill
- DC/22/02818; Works to trees in a Conservation area – reduce 2 sycamore from 45' to 35' and prune laterals by 3' @ Farriers Lodge, Upper Rose Lane
- DC/22/02516; Alterations to Barn 2 @ Bridge House, Denmark Hill
- DC/22/02552; Erection of first floor extension over existing garden room @ 5 Denmark Court
- All four of the above applications were fully supported by the Parish Council.
- b) Planning determinations received: DC/21/06426; Refusal of Discharge of Condition 3 Sample Panels and Condition 4 Capping Bricks @ Bridge House, Denmark Hill. The applicant explained that new bricks, as required by BMSDC, and not reclaimed bricks, were difficult to source with up to a one-year lead time.
- c) There were no other planning matters for information.
- 06.09.10 **Finance:**
- a) The following payments were approved for paying online by bank transfer:
- | | | |
|----------|------------------------------|--|
| £ 625.60 | Caroline Emeny | Clerks remuneration |
| £ 10.50 | Caroline Emeny | Clerks expenses |
| £ 151.03 | H Bunbury | Expenses re the stand pipe renovations |
| £ 313.13 | Mid Suffolk District Council | Inv 2000141288 re annual dog bin service |
| £ 29.99 | 121 Computers Ltd | Inv 41902 renewal of Norton anti virus |
| £ 298.80 | S A L C | Inv 26104 re internal audit |
| £ 18.95 | N Weston | Expenses re posts ex J Lawes invoice |
| £ 31.50 | TWM Traffic Control Systems | Inv 5983 re extra SID brackets |

The monthly schedule of payments was signed by Cllrs Pudney and Prendergast.

The Clerk confirmed an additional payment of £8000 was set up for authorisation being the purchase price of The Green as agreed under minute item 07.08.09 page 202073 of 8 Jul 2021.

The Palgrave Players had received their grant of £200 as agreed under minute item 03.10.12 I page 2022011 of 10 Mar 2022.

b) The following monies were received: Cemetery income £450.

c) The Bank reconciliation for the period ending 31 May 2022 was presented for approval and signed by Cllr Dingle.

d) The financial report of Budget vs Actual was presented via the accounts spreadsheet previously circulated.

06.09.11 **PACE Solar Farm:** The planning application has not yet been received but is due shortly. PACE would like to work with the community to work around the detail around the proposed permissive paths and landscape / biodiversity measures. A working party needs setting up which should be independent of the Parish Council, open and transparent with published agendas and minutes, but working with the PC. The Chair suggested everyone review both the Bramford and Tattingstone planning applications for further information that might be useful, in particular the refusal letter under the latter.

Action: Clerk to write an eshot for volunteers to join a working party and a separate advert in The Star. To also contact the Wortham clerk to determine if they have any interest in the application.

All Councillors to review the above 2 solar farm applications for further information.

06.09.12 **To consider matters and any actions required for those relating to the Community of Palgrave -**

a) Highways, speeding and road related issues – The Clerk detailed a conversation with Charlie Mitson, Asset Management, Highways re the small triangle off The Green. The knocked down 'No Through Road' sign is not deemed urgent; it is not a mandatory sign. It will be added to their county wide priority list for consideration within a future works programme when funds permit it. They have no funds to put bollards in place to protect the triangle, nor the money to maintain them. If we were to install them from our own funds, they may support our request. The freight company that drove over The Green in May have been in touch but need expediting for a response to the last email rather than claim through their insurance.

Note still a missing 40pmh repeater sign as you leave Upper Rose Lane on the left-hand side between the 30mph signs and the end of the 40mph zone. **Action:** Clerk to chase missing 40mph repeater sign.

See under Protection of The Green for other agreed matters.

Enquiries have been made with Highways re extra parking at Forge Close. Report 00361354 17/05/2022.

The fallen tree reported near the pond will be left as is by Highways as it does not pose any danger.

b) Speeding, Speed Indicator Devices and request for a 20mph speed limit: The 4th SID post is in situ and the brackets in place. We are desperate for new SID volunteers. There is a meeting in the PDCC lounge at 6.30pm on 15 June for anyone interested.

A request has been made to the Safety and Speed Management team to visit again to counteract the speeding on Lion Road. The matter of an extended 20mph limit around The Green was again discussed. It was resolved to ask Highways if it might be possible to incorporate the threshold of The Green into the current 20mph scheme. **Action:** Clerk to make enquiries

c) DDNP – There are no further updates as we await the site assessments. Note we have lost another Green Space from the original proposals.

d) (i) Palgrave Village green purchase update:

The contract is due to be sent shortly. The BACS payment for the purchase price of £8000 has been set up. We are still awaiting a reply from Highways in relation to the underground pipes for insurance purposes.

(ii) Protection of The Green:

The following queries are outstanding with Suffolk Highways;

- Kerb installation around the Green for added protection – Highways Report no. 342154 21/3 raised. However BMSDC advise they would not support any application for these as it would set a precedent for village greens in their district.

- Protection of the small green grass triangle of land with Highways c/over from minute item 06.09.12 a above. There are approx. 30 oak bollards available with Timber UK @ £46 each plus delivery.

Action: Clerk to request a photo of the bollards for inspection before possible purchase and location. To also contact Walberswick to enquire who supplied their bollards.

A working party needs establishing to deal with this area along with the replacement of worn or missing bollards under the original scheme by BMSDC. The latter can be actioned without additional planning permission as they would be replacements. It was resolved to approve a spend up to £1500 for bollard purchase dependant on the quality.

- e) Other Open Spaces including footpaths, ditches, grass cutting and hedges – **Action:** Chair to note if the excess foliage in the left hand ditch down The Lows has been cleared as part of the last work. Note the buddleia will need cutting back at year end.
- f) Cemetery and Churchyard – nothing to note.
- g) Queens Platinum Jubilee – Cllr Cooper confirmed the celebrations were a great success. The Parish Council expressed their thanks to all the volunteers that made this possible
- h) Dog bins, bags and signage – new bin to be sited asap. New signage due. **Action:** Cllr Weston to action urgently and confirm the bin position for the Clerk to submit to BMSDC for emptying
- i) Review of Street lighting – c/fwd to next meeting and send reminder to all of previous information.

06.09.13 **Parish Infrastructure Investment Plan (PIIP) –**

The stand pipes were completed in time for the Jubilee weekend and look resplendent. There are no further updates. A possible coffee morning to be held towards end September to discuss ideas for the PIIP including a mock up of the Historic Houses trail for village input. **Action:** Clerk to diarise

06.09.14 **Correspondence** - The clerk confirmed that all relevant correspondence has been previously circulated for information and that no resultant actions were pending.

06.09.15 **Palgrave Star-** The Green update, PC vacancy, working party request.

06.09.16 **Motion under the Public Bodies** (admission to meetings) Act 1960 – nothing to note.

Date of next meeting – The next meeting is on 14 July at 7.30pm. Note the October meeting needs deferring due to the clerks holiday. Exact date t.b.c.

The meeting closed at 9.25 pm.

Caroline Emeny (Clerk to Palgrave Parish Council)

FINANCIAL REPORT – 31 May 2022

Current account Unity Trust Bank Account No. Sort codeStatement dd 31/5/22

	Bank statement balance	£75,670.28
	RECONCILES WITH ACCOUNTS BALANCE AS PER SPREADSHEET	£75,670.28