

Minutes of the Parish Council held on Thursday

10 October 2024 at 7.30 pm in the Community Centre

palgravepc@gmail.com

Present: Cllrs Collins, Cooper, Goodchild, Hopkins, Prendergast, Pudney, Sneddon and Wheele.

Also in attendance: The Clerk, Dist Cllr Weller (TW) (for some of the meeting) and 1 member of the public.

- 10.10.01 **Welcome:** The Chair welcomed everyone to the meeting which was not being recorded.
- 10.10.02 **Apologies for Absence:** Apologies accepted and approved from Cllrs Fausset, and Hollowday.
- 10.10.03 **Declarations:**
1. There were no Pecuniary or Non-Pecuniary Interests declared and no requests for dispensations.
 2. Councillors were reminded of their obligations under the new Code of Conduct.
- 10.10.04 **Minutes:** The minutes of the meeting of 12 September 2024 were approved and signed by the Chair.
- 10.10.05 **Matters arising:** There were no matters not listed elsewhere on the agenda.
- 10.10.06 **Reports for Information:** No report from County Cllr Fleming. Dist. Cllr Weller summarised his report, previously distributed. He will follow up on medical waste re the new bin collection process for 2026.
- 10.10.07 **Public Forum:** No input from public present. Clerk has received concerns re parking and speeding.
- 10.10.08 **Statutory Business and General Governance:**
- Vacancies: Only 1 vacancy remaining.
- The following policies were reviewed and approved: Dispensation Policy; Protocol for Public Participation in Council Meetings.
- Consultations: None to note.
- 10.10.09 **V.E.T.S. (Voluntary, Emergency and Telephone Service):** The request for support and funding discussed at the last meeting was unanimously approved at £45 set up fee and £175 training fee.
- 10.10.10 **Planning:**
- a) The following planning application(s) was reviewed:
DC/24/043167: Application for Works to Trees in a Conservation fell 1 x Robina Pseudoacacia (T1) @ Orme House, The Green was unanimously approved by the Parish Council.
 - b) Planning determinations notified by BMSDC:
DC/24/03655 Works to trees at Ty-Gof, The Green approved by BMSDC.
 - c) Solar Farm updates:
Pace (Grange Farm) - A Non Material Amendment re DC/22/02667, amending the wording of Conditions 6 and 11 to enable the submission of updated ecological information was received. The Parish Liaison Group have full details and will review.
Aura (March Farm) – Re-consultation of DC/23/05426 with various amendments. The Parish Council resolved to object to the amendments and to re-iterate their original objection.
 - d) Planning enforcement update:
Holiday Site in Wood opposite St Johns – Clerk expedited again this week. Nothing yet resolved. One year since we lodged this. The Chair produced various photos and posts from social media in relation to the caravan occupants. Dogs running loose, more fly tipping.
Action: Clerk to send social media posts to Enforcement and copy in TW
 - e) No other planning matters for information.
- 10.10.11 **Finance:**
- a) Payments totalling £1722.42 approved and signed by Cllrs Collins and Hopkins; can be viewed under Finance on the website.
 - b) Receipts: £65 monthly cemetery donation, £130 Cemetery fee.
 - c) Bank reconciliation for the period to 30 September 2024 approved and signed by Cllr Sneddon.
 - d) The accounts / budget information to 30 September 2024 (previously distributed) noted.
 - e) It was resolved to approve the purchase of the annual Remembrance Day wreath, cost £20. Cllr Cooper to present on behalf of the Parish Council.
 - f) Review of Christmas Lights for The Green. **Action:** Cllr Prendergast to enquire with Hoxne re their lights and report back

- 10.10.12 **DDNP update:** Cllr Goodchild reported on line meeting attended. The Diss TC website will list all planning applications in the area and comments whether they comply with the DDNP plan or not. Much concern re the Government's new housing allocation for the area, an increase of approx. 65%. MSDC has increased from 535 to 753 units for this area so we can expect allocations that are not in the current DDNP.
- 10.10.13 **Palgrave School:** Meeting held with a second playground company; awaiting report. Suggested date for a School WP meeting to discuss. Damage to front fence discussed, costs covered by insurance. PC suggested the Head liaise with MSDC Planning Dept as a matter of urgency in this regard. They wish to replace with 5' railings, approx. one foot higher than the damaged ones.
- 10.10.14 **Flooding:** All Lion Road gullies being actioned early October. Crossing Rd blockage outside Oak Tree Cottage reported and re-reported after unsatisfactory response about the pungent blocked drain. Still awaiting supply of proper flood defences to 1 Goulds Close. Clerk expedited again this week.
- 10.10.15 **To consider matters and any actions required for those relating to the Community of Palgrave -**
- a) Highways and road related issues; Kerb installation complete but debris not cleared and orange fencing. Request from Highways to contribute additional £979.73 to kerb cost due to the scheme taking longer because of a concrete surface below the verge. It was resolved to offer £500 to SCC Highways once the area has been made good and insisting we are not responsible for an incompetent quote by their contractor. **Action:** Clerk to revert to Highways asap
- 8 out of approx. 10 of the soft black bollards at Lion Road bends are destroyed due to recent accidents. Clerk has raised a report with photos requesting their replacement.
- The No Access sign at junction of Priory Road and the triangular point of the school will be replaced f.o.c. by SCC as this is a mandatory sign. Report raised.
- b) Speeding: Cllr Fausset will provide data update at next meeting. Additional information submitted to SCC in support of our 20mph campaign after the school accident. Complaints received by the Clerk of irresponsible parking at junctions, particularly at school start /end times and speeding. Parking needs to be available elsewhere to relieve Lion Road, which our County Cllr is pursuing.
- Clerk reported the 'no through' lane at the top of Crossing Rd and enquired as to SCC signage. Awaiting outcome.
- Cllr Hopkins to galvanise support for a Speedwatch team on Crossing Road which will require training.
- Action:** Clerk to enquire re Speedwatch rules, regulations and training
- c) The Green and pond updates -
- i. Posts and rails at the pond ditch as minuted last month still o/s. **Action:** Cllrs Fausset & Goodchild
- ii. No parking on The Green signs issued to Cllr Wheele to install.
- iii. Pond risk assessment reviewed with agreed planned actions / mitigation measures. See separate document.
- iv. Access Road tree canopy reviewed with agreed actions. Two small lime trees to be removed and canopy raised to the next line of boughs. Exact number of trees to be included in planning application and quote so detailed information and diagram required. **Action:** Cllr Pudney to give Clerk approx. height measurement that canopy to be raised by. Clerk will get the other detailed info for the planning application asap
- v. Drainage out of the pond to Lows Lane – c/forward to November as Cllr Fausset not present.
- vi. UK Power Networks – still awaiting confirmation whether a wayleave agreement required.
- d) Other Open Spaces: The Spinney highlighted on a map for the Clerk to reply to Enforcement re Himalayan Balsam as minuted last month. Steps at Priory Wood need chicken wire or similar to prevent users falling on the slippery surfaces and an additional handrail for stability when climbing the steps. **Action:** Clerk to deal with asap
- e) Churchyard and Cemetery update: Request from the Church Warden about contractor cutting around the unmarked graves that are essentially just mounds of earth and are being slowly eroded away.
- Action:** Clerk to arrange a meeting with Hugh Bunbury, Cllr Pudney and the contractor to discuss
- 10.10.16 **Community Clean Up event 12 October:** Tasks assigned, Cllrs Pudney and Prendergast will be present. Refreshments handled by Cllr Sneddon. **Action:** Clerk to arrange removal of garden spoil after event
- 10.10.17 **Correspondence** –All relevant correspondence distributed.

10.10.18 **Motion under the Public Bodies** (admission to meetings) Act 1960 – The January meeting will be cancelled due to Clerks holiday. A planning meeting may need to be held if any significant planning application(s) are received between the December and February meetings. The February meeting will be brought forward by exactly one (1) week to 6 February. The Staffing Committee comprising Cllrs Pudney, Cooper and Sneddon will meet on 14 November at 7pm, ahead of the main Council meeting to carry out the annual review. Note work on the budget for 25/26 will commence at the November meeting.
Action: Clerk to send Chair agenda template in the event of a planning meeting being called

Date of next meeting – Thursday 14 November 2024 at 7.30pm.

The meeting closed at 9.45 pm.

Caroline Emeny (Clerk to Palgrave Parish Council)

FINANCIAL REPORT – 30 September 2024

Current account Unity Trust Bank Account No. Sort codeStatement no's 066/067 & 0202 dd 30/9/2024

Current account statement balance	£ 11,805.66
Savings Account statement balance	£ 47,552.72
Overall Total Reconciles with Accounts Balance As Per Spreadsheet	£ 59,358.38