

**Minutes of the Parish Council Meeting held on Thursday
9 October 2025 at 7.30 pm in the Community Centre**

clerk@palgrave-pc.gov.uk

- Present:** Cllrs Bremner (DB), Collins (EC) Cooper (WC), Coulson (PC), Hollowday (SH), Pudney (VP), and Wheele (MW). Late arrival Cllr Fausset. **Also in attendance:** The Clerk; No members of the public.
- 10.09.01 **Chair's Welcome:** Cllr Pudney welcomed everyone to the meeting which was not being recorded.
- 10.09.02 **Apologies for Absence:** Apologies for late arrival Cllr Fausset (RF). Apologies Dist. Cllr Weller (TW).
- 10.09.03 **Vacancies and Co-Option** of Councillors: Note there remain 3 vacancies on the Parish Council.
- 10.09.04 **Declarations:**
1. There were no Pecuniary or Non-Pecuniary Interests declared and no requests for dispensations.
 2. Councillors were reminded of their obligations under the new Code of Conduct.
- 10.09.05 **Minutes:** The minutes of the meeting of 11 September were approved and signed by the Chair.
- 10.09.06 **Matters arising:** There were a few outstanding matters being chased with TW. Clerk to expedite again.
- 10.09.07 **Reports for Information:** The October BMSDC briefing report was circulated. PC commented on the winter loneliness grants available to tackle social isolation. It was agreed to forward this information to the PDCC and Church. **Action:** Clerk to forward information
- 10.09.08 **Public Forum:** No members of the public present.
- 10.09.09 **Statutory Business and General Governance:**
- a) Update re email addresses – all Councillors have now moved over to the new .gov.uk email address.
 - b) The Internal Audit to 30 September 2025 was approved.
 - c) Consultations and updates (i) Norwich to Tilbury Pylon scheme – The Planning Inspectorate have accepted the Development Consent Order (DCO). The Consultation Report including all responses is published on the [Planning Inspectorate's website](#). (ii) Devolution update – Updates from both parties have been circulated to all and our website updated. Awaiting the Government's decision.
- 10.09.10 **To consider matters relating to planning for Palgrave -**
- a) The following Application was considered: DC/25/04070 – Construction of a 2-bay open cart lodge @The Old Guildhall, The Green. Councillors voted to approve the application with the condition it remains open sided.
 - b) The following Planning Determination received from BMSDC; DC/25/03957: Works to Trees in a Conservation Area @ Church Farm, Church Farm Close. More Discharges of conditions relating to Grange Solar Farm listed under 'c' below.
 - c) Solar Farms update: **Grange Farm** – MW arranging meeting with PS Renewable. Workers will be on site November to access the southern fields near A143. Work with the photography club continues. Condition 12- Hard and Soft Landscaping and Condition 15 Planting Scheme both discharged. **Marsh Solar Farm (Aura)** – no work is anticipated until Spring 2027.
 - d) Planning enforcement response updates: TW to expedite response re removed hedge on Millway Lane. St Johns's Wood – there are no caravans on site apart from the owner's mobile home.
 - e) Other planning matters for information only – DC/25/03616 installation of a private horse turn-out area and change of use from domestic to equine land @ Goodrich Park, Lion Road, approved by the Clerk and Chair under delegated powers post meeting.
- 10.09.11 **Finance:**
- a) Payments totalling £3751.26 approved, signed by CP and DB, viewable on website. £4K transferred from savings account to current account.
 - b) Receipts: £65 cemetery donation; £75 cemetery fees.
 - c) Bank reconciliation for the period to 30 September 2025 approved and signed by DB. Up to date accounts showing budget vs Actuals for the first 6 months distributed and noted.
 - d) The amended bank mandate providing the three bank signatories change of email addresses was signed for submission.
 - e) The PC resolved to donate £50 to the photography club as a thank you for their work on our behalf.

- 10.09.12 **Palgrave School:** Clerk provided update re site walkabout. Briefing document sent to all. It was resolved that no further action would be taken until the school got back to us. Note post meeting school update received 13 Oct. Parking issues – **Action:** RF to expedite sending of parking questionnaire to all parents
- 10.09.13 **P.D.C.C:** SH confirmed further grant received to cover the lounge floor and improved audio systems.
- 10.09.14 **D.D.N.P:** No updates to report. Next meeting 21 October.
- 10.09.15 **To consider matters and any actions required for those relating to the Community of Palgrave -**
- a) Highways & road related issues; (i) Works to the grass verge outside Malt House still o/s. (ii) Environment agency zoned off Crossing Road drain – expedited to no avail. Will chase again. (iii) parking on pavements causing obstructions to the public. **Action:** Councillors should endeavour to ask the driver to move their vehicle if they come across an incident. Clerk will add to The Star
- b) Speeding and associated matters: 20mph project – Public Consultation completed. Update should be received soon from the relevant team. ANPR report reviewed by RF.
- c) The Green update: (i) Trees on The Green – Recommended work will be done in November. The area around the pond to be cut next week. Area north of the pond to be included under the current grass contractors work – note post meeting, contractor has agreed to this request.
- d) Other Open Spaces: Manorial Waste Land: Removal of remaining debris by Highways - works ordered. Priory Wood / Jobs Lane: Dumping of garden waste and rubble in the wood. Reported to BMSDC. Priory Wood is much neglected and needs to be properly managed. Request sent to BMSDC. **Action:** Clerk /RF to compose letter for surrounding residents
Lows Footpath: Buddleias ripped out along the bank of the path. **Action:** DB will make enquiries
MSDC land at bottom of the Lows: The drain leading to it is completely blocked. **Action:** Clerk to alert BMSDC
- e) Churchyard & Cemetery: Maintenance work started but wood is soaking up the preservative. The PC approved an additional £65 to cover extra preservative and labour to give the side 5-bar gate a second application. Replacement bench received, sitting next door. Needs moving to the cemetery. Councillors RF, MW, PC to meet next week to help move it. **Action:** Clerk to arrange
- 10.09.16 **Out of the Box-** Clerk gave update. Planning application re the interpretation board needs more information. Campaign advertised in the Star and poster on Phone Box. **Action:** Clerk to carry on re planned action timetable
- 10.09.17 **Village Clean Up** 11 October – It was agreed to concentrate solely on the Churchyard and Cemetery. WC to purchase edible refreshments. VP in charge on the day. **Action:** Clerk to send out e-shot for volunteers
- 10.09.18 **Correspondence:** All relevant correspondence distributed by email., including the new Bin system for 2026.
- 10.09.19 **Motion under the Public Bodies** (admission to meetings) Act 1960 – Nothing to note.

Date of next meeting – Thursday 13 November 2025 at 7.30pm.

The meeting closed at 21.20 hours.

Caroline Emeny (Clerk to Palgrave Parish Council)

FINANCIAL REPORT – 30 September 2025

Current account Unity Trust Bank Account No. Sort codeStatement no's 079 & 032 dd 30/9/2025

Current account statement balance	£ 2708.57
Savings Account statement balance	£ 54,166.93
Overall Total Reconciles with Accounts Balance As Per Spreadsheet	£ 56,875.50