PALGRAVE PARISH COUNCIL

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**Minutes of a Cemetery Committee Meeting
at the Community Centre on Thursday 13 March 2025 at 7pm**

Present: Councillors Cooper (WC) and Pudney (VP). Also in attendance Phil Dyer (PD) (Cemetery Administrator) and Caroline Emeny (Clerk). There were no members of the public present.

1. **Welcome:** Cllr Pudney, as acting Chair, welcomed all to the meeting.

2. **Apologies for Absence:** Apologies received and accepted from Cllrs Fausset, Hollowday and Jane McClintock (JMcC).

3. **Declarations of Interest and Dispensations:** There were no declarations of pecuniary and non-pecuniary interests and no requests for dispensations. Councillors were reminded of their obligations under the new Code of Conduct.

4. **Minutes of the previous meeting:** The minutes of the Cemetery Committee meeting of 12 September 2024 were approved and signed by the Chair.

5. **To note any matters arising**: No matters arising not covered elsewhere on the agenda.

6. **Consecration of the new area:** Date agreed as Friday 9th May. Time approx. 10am t.b.c. by Vicar and Bishop. Cllr Pudney and P Dyer will be present. JMcC to be advised. Low key as these are only additions to the area. Note there will be a small fee for the official paperwork, as yet unknown.

7. **General ongoing maintenance and tasks:** Cemetery looking neat and tidy. All hedges and scrub cut back. K Mobbs (KM) doing a good job. PD will ask KM to start preparing the ground for the new GoR area at the north end of the cemetery so it is a defined area. Will have to consider some form of delineation – PD and CE to look at various options for the next meeting – chain link, picket fence or similar. Area is approx. 25 x 15'.

8. **Cemetery Administration:** Nothing further to note. Clerk produced income vs expenditure for 24/25 financial year and expressed ongoing gratitude to our monthly donor to cover the grave area grass cutting costs.

9. **Date of next meeting:** Thursday 11th September 2025 at 7pm in the PDCC lounge t.b.c.

The meeting closed at 1920 hours.

So signed by the Chair at the meeting on 11 September 2025