

**Minutes of the Parish Council Meeting held on Thursday  
8 January 2026 at 7.30 pm in the Community Centre**

[clerk@palgrave-pc.gov.uk](mailto:clerk@palgrave-pc.gov.uk)

**Present:** Cllrs Charman (KC), Cooper (WC), Cllr Hollowday (SH), Wheele (MW) and late arrival Cllr Fausset (RF).

**Also in attendance:** The Clerk.

- 01.08.01 **Chair's Welcome:** Cllr Cooper acted as Chair until the arrival of Vice-Chair Cllr Fausset. She welcomed everyone to the meeting which was not being recorded.
- 01.08.02 **Apologies for Absence:** Apologies accepted and approved from Cllr Coulson (PC). Late apologies received from Cllr Pudney.
- 01.08.03 **Vacancies and Co-Option** of Councillors: There remains 2 vacancies on the Parish Council until the Community Governance Review (CGR) is approved which will reduce our requirement from 11 to 10 Parish Councillors.
- 01.08.04 **Declarations:**
1. There were no Pecuniary or Non-Pecuniary Interests declared and no requests for dispensations.
  2. Councillors were reminded of their obligations under the new Code of Conduct.
- 01.08.05 **Minutes:** The minutes of the meeting of 11 December were approved and signed by the acting Chair.
- 01.08.06 **Matters arising:** The Clerk again reviewed the responses from previous meetings as expedited with TW.
- 01.08.07 **Reports for Information:** No reports received from County Cllr Fleming (JF) and District Cllr Weller (TW).
- 01.08.08 **Public Forum:** No members of the public present and no issues to report.
- 01.08.09 **Statutory Business and General Governance:**
- a) There were no policy reviews.
  - b) Consultations and updates (i) Norwich to Tilbury Pylon scheme – no further update since last month. (ii) Devolution and Local Government Reform (LGR) update – County Council elections still scheduled for May 2026 at present; there are no parish or town elections scheduled for May 2026.
- 01.08.10 **To consider matters relating to planning for Palgrave -**
- a) There were no Applications to consider.
  - b) The following BMSDC Planning Determination was received:- DC/25/5199; Works to Trees subject to TPO @ The Old Guildhall, The Green, permission granted.
  - c) Solar Farms update: **Grange Farm** – January site meeting deferred until 22 January as on-site meeting room not ready. Agenda prepared. P S Renewables appear very keen to resolve any issues quickly should they arise.
  - d) No further update re Planning enforcement issues.
  - e) No other planning matters for information.
- 01.08.11 **Finance:**
- a) Payments totalling £1463.41 approved, signed by SH and MW, viewable on website.
  - b) Receipts: £65 cemetery donation; £260 cemetery fees, £8.49 reversal credit in error, Bank Interest £269.28
  - c) Bank reconciliation to 31 December 2025 approved and signed by KC.
  - e) Budget / Precept discussed in detail. Precept approved at £24080.00, an increase of 3.2%. This will show as an increase in Council Tax in a Band D property from £57.93 to £59.78 for local services. Precept form signed by RF as acting Chair, counter signed by the Clerk for submission. The question of whether future Community Benefit income can be used, partially or otherwise, within the budget was queried. **Action:** Clerk to query SALC
- 01.08.12 **Palgrave School:** Playground - No further updates. Parking – School has sent an email to parents
- 01.08.13 **P.D.C.C:** SH gave update as follows – funding received from TW towards the cost of The Star, request submitted for funding towards new front doors.
- 01.08.14 **D.D.N.P:** no update available.
- 01.08.15 **To consider matters and any actions required for those relating to the Community of Palgrave -**
- a) Highways & road related issues; (i) Blocked gullies as minuted in December: Millway Lane –landowner will hire a mini digger to resolve this, Crossing Road – farmer acknowledged request, should be done in January. (ii) Flags on lampposts at Forge Close – the PC resolved to report this to SCC Highways to request their removal.
  - b) Speeding and associated matters: 20mph project legal requirements nearing completion, then design review before implementation thereof. Detailed road map of the proposed scheme shared with all. Speedwatch- **Action:** Clerk still investigating our old equipment  
ANPR camera will be in the village within the next month.  
Request for hedge on Lion Road can be cut back. **Action:** Clerk to expedite

c) The Green update: Request re planting of two oak saplings as discussed last month. Believe they are English Oaks. PC considered advice from an expert on suitable locations within The Green. The area near the Leylandii hedge near The Paddocks was agreed as the most suitable area. The PC resolved to pay for the tree guards with a view to purchasing more permanent metal guards once the trees are more established. **Action:** Clerk to make suitable arrangements and purchase tree guards

d) Other Open Spaces: Grass and hedge cutting contract enquiries to be sent out asap. **Action:** Clerk to do

e) Churchyard & Cemetery: RF to expedite the bolting down of the new cemetery bench. **Action:** RF to action

01.08.16 **Out of the Box-** Clerk will contact local builder with a view to having the phone box levelled before the spring. Clerk to contact our intermediary (HS) to review the plan ahead. Re-application submitted for information board.

01.08.17 **Annual Litter Pick** - Saturday 18 April from 10 – 12 noon based out of the Church.

01.08.18 **Correspondence:** Update on the Palgrave Welfare Trust by the Clerk.

01.08.19 **Motion under the Public Bodies** (admission to meetings) Act 1960 – Nothing to report.

**Date of next meeting** – Thursday 12 February at 7.30pm.

The meeting closed at 21.15 hours.

Caroline Emeny (Clerk to Palgrave Parish Council)

#### FINANCIAL REPORT – 31 December 2025

Current account Unity Trust Bank Account No. .... Sort code .....Statement no's 082 & 035 dd 30/11/2025

Current account statement balance	£ 3,743.81
Savings Account statement balance	£ 45,436.21
Overall Total Reconciles with Accounts Balance As Per Spreadsheet	£ 49,180.02