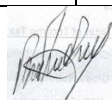


PALGRAVE PARISH COUNCIL - RISK ASSESSMENT – ASSETS, as at March 2025

Asset	Location(s)	What could go wrong?	How Likely?	Impact?	Consequences?	Mitigation/Action if risk occurs
Bus Shelter	Manorial Waste	Lack of Maintenance, Physical Damage, Natural Aging, Flyposting	Possible	High	Loss of use	Regular Inspection & Maintenance/ Repair or Replace, Remove Posters Renovated 2024, with new roof, French drains, woodworm treatment, and painted in black barn paint. Gutters cleared. Review for woodworm summer '25.
BT Kiosk	Manorial Waste opp Church	Phone being decommissioned spring 2025. Wear and Tear	Possible	Slight	Loss of use	Cleaned inside and out 2023. Tasking DoE students to clean in/out spring 2025. Being purchased for £1 from BT spring 25 as being decommissioned. Call to residents as to what it can be used for moving forward.
Dog Bins	Lows Lane, Lion Rd, Upper Rose Lne, PDCC, Barnaway, Millway Lne, lower Crossing Rd	Lack of Maintenance, Physical Damage	Possible	Moderate	Loss of use	Regular Annual Inspection required /Repair or Replace Oct 22 – all in good order. No action required Spring / summer 2025 –all bins will be checked by Cllr Pudney
Fencing & Gates	Cemetery	Lack of Maintenance, Natural Aging, Physical Damage	Possible	Slight	Loss of use	Regular Inspection/Repair or Replace. Repairs carried out to the main gate late spring 2023. Cllrs Bremner and Robinson to check during 2025.
Footway Lighting	The Green, Priory Rd, Lows Lane, Crossing Rd, Upper Rose Lane	Physical Damage, Failure, Life-expired	Possible	Moderate	Loss of Use	All old lamps replaced late 2024 with LEDs and any appropriate work carried out. Replace if damaged, failed or Life-expired by Current Type of Lighting. Inspected annually by SCC and reported back to us.
Gravestones & Memorials	Cemetery, Churchyard	Physical Damage, Decay, Soil Movement, Loosen over Time,	Possible	Moderate	Personal Injury, Property Damage	Regular Inspection/Reset, Repair or Replace, Remove or Re-site Grass cutter / cemetery committee will report any damage to headstones etc.
Cemetery granite sign	Cemetery, Churchyard	Physical Damage, Decay, Soil Movement, Loosen over Time,	Possible	Slight	Personal Injury, Property Damage	Regular Inspection/Reset, Repair or Replace, Remove or Re-site Needs an annual clean with soapy water. Tasking DoE students to do Spring '25.
Parish Council Notice Board	The Green, Forge Close	Lack of Maintenance, Rain Ingress, Physical Damage	Possible	High	Loss of Use	Regular Inspection & Maintenance/ Repair or Replace, Remove Posters Needs annual clean; ensure doors properly closed to prevent water ingress from overhanging tree – to be done May 2025. Note this is co-owned with the PDCC
Speed Indicator Devices	3 in total at Denmark Hill; Lion Rd and Upper Rose Lane	Batteries stop working due to aging process. Damage due to traffic accidents	Possible	High	Loss of Use	Regular inspection / Repair or Replace Batteries Sept 22 – The Lion Road SID completely refurbished f.o.c. March 2024 – 2 new batteries ordered for Crossing Road SID.
2 x Strimmers, petrol driven	Outside Container at PDCC	Lack of Maintenance, Misuse, Breakdown, Life-expired	Possible	Moderate	Personal Injury, Loss of use	Regular Maintenance, check Users, Safety Equipment/Repair or Replace Both strimmers in good working order 2024 . One is for light work, the other can tackle heavier strimming. Heavier strimmer but will only tackle light strimming, not heavy duty. Heavy duty strimmer serviced summer 2024.
Village Green	Priory Road	Lack of Maintenance, Physical Damage	Possible	High	Loss of Use	Missing / damaged bollards replaced Dec 22 to enhance its protection from vehicle wear and tear. Further bollards installed 2024 to give enhanced protection for most area of The Green

Asset	Location(s)	What could go wrong?	How Likely?	Impact?	Consequences?	Mitigation/Action if risk occurs
Seating	Cemetery, The Green, Manorial Waste, Lows Lane	Lack of Maintenance, Physical Damage, Natural Aging	Possible	Slight	Loss of Use	Regular Maintenance/Repair, Replace or Write Off 1.Oct 22- the Diamond Jubilee bench near pond 2 metal supports have come away but main structure is solid and not in danger of collapsing. Washed Spring 25 by DoE students. 2. The Victoria Barber bench on the Manorial waste has been cleaned and restored by the family in 2022. No further action required. Cleaned spring '25 by Cllr Cooper. 3. The Guy Abthorpe bench on the Manorial Waste cleaned 2023. Cleaned spring '25 by Cllr Cooper. 4. The Alfie & Charlie bench in the Cemetery needs a good wire brushing, cleaning and a coat of preservative. 5. The G Lembo bench in the Cemetery needs no action. 6. The Lows bench cleaned 2023 , small repair late 2024. All wooden benches need an annual brush down and possible teak oil applying. Note Cllr Cooper brushed down benches 2 & 3 above, but need Cllrs Bremner and Robinson to arrange rubbing down / teak oil applications,
Trees	Cemetery, Churchyard, Manorial Waste Village Green	Branches falling or Tree uprooting due to Weather or Age, Lack of Maintenance, Physical Damage	Possible	Moderate	Personal Injury, Property Damage	2 yearly Arboricultural Inspection required, so to be arranged in 2025. Regular Maintenance/Arrange for Tree Specialist to carry out works Detailed inspection & report of the trees on the Green carried out March 2023. No immediate works required. Tree on west bank of pond cut back 2024. Canopies to be raised on access road trees May '25. Skirts on all lime tree to be trimmed spring 2025.
Village Sign	Manorial Waste	Lack of Maintenance, Physical Damage, Natural Aging	Possible	High	Loss of Use	Regular Maintenance/ Repair or Replace 2023 Blacksmith section of sign remade by original artist. Plinth to be made good, should be done spring / summer 2025.
Walling & Gates	Churchyard	Lack of Maintenance, Physical Damage, Natural Aging	Possible	Slight	Personal Injury, Property Damage	Regular Inspection & Maintenance/ Secure Area if Safety Risk, Arrange for Specialist Repair Oct 23 – Ivy removed from the Church Wall and weedkiller applied. Churchyard Gates – Repairs carried out 2023. Regular flint work replacement carried out by Palgrave volunteer. Ivy removed at annual Palgrave clean up autumn event.
War Memorial	Churchyard	Lack of maintenance, Physical Damage, Decay	Possible	Moderate	Personal Injury, Property Damage	Regular Inspection/ Repair or Replace. Lettering redone by Cllr Cooper. Cllrs Bremner & Robinson to inspect 2025.
Village Pond	The Green	Silting up, weed overgrowth	Possible	High	Lose the asset if not maintained	Regular Inspection & Maintenance. Risk assessment carried out 2024. Luminous signage installed Feb 2025. Works to ditch to be carried out late April / May 2025, after which risk assessment will be amended.

Approved by Palgrave Parish Council on 13 March 2025 signed



[V Pudney] Chair